



WILLIAM T FUJIOKA  
Chief Executive Officer

## County of Los Angeles CHIEF EXECUTIVE OFFICE

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March 3, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

### **COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT THE FISCAL YEAR (FY) 2008-2009 SUPPLEMENTAL BUDGET AND CLASSIFICATION STUDY RECOMMENDATIONS (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

#### **SUBJECT**

This letter and accompanying ordinance will update the County Classification Plan and departmental staffing provisions by deleting two (2) obsolete classifications, by adding a new classification, by implementing new positions countywide in conjunction with the FY 2008-2009 Supplemental Budget as recommended by the Chief Executive Office, by reclassifying positions in various County departments, and by amending the New Physician's Pay Plan.

#### **IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to add one (1) classification, to delete two (2) non-represented classes, to update the departmental provisions to reflect positions allocated in the FY 2008-2009 Supplemental Budget, to implement the results of various classification studies, and amend the New Physician's Pay Plan.

*"To Enrich Lives Through Effective And Caring Service"*

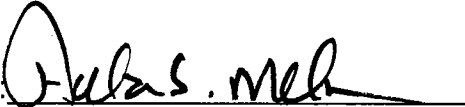
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## ANALYSIS

This ordinance amends Title 6 - Salaries, of the Los Angeles County Code by:

- Adding and establishing the salary for one (1) employee classification;
- Amending Section 6.08.450 (New Management Physician Pay Plan – Special credits);
- Deleting two (2) non-represented employee classifications; and
- Adding and/or deleting and changing certain classifications and numbers of ordinance positions in the departments of Animal Care and Control, Board of Supervisors, Child Support Services, Children and Family Services, Community and Senior Services, District Attorney, Fire, Health Services, Human Resources, Internal Services, Mental Health, Parks and Recreation, Probation, Public Defender, Public Health, Public Library, Public Works, Regional Planning, and Sheriff.

RAYMOND G. FORTNER, JR.  
County Counsel

By:   
HALVOR S. MELOM  
Principal Deputy County Counsel  
Labor & Employment Division

HSM:asv

Requested: 10-21-08  
Revised: 02-12-09

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code relating to the New Physician Pay Plan, the addition, deletion, and/or changing of certain classifications and number of ordinance positions in various departments as a result of the budget process for FY 2008-2009, and the implementation of classification study recommendations.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Section 6.28.050 is hereby amended to add the following class:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL
<u>1027</u>	<u>CHIEF,PUBLIC AFFAIRS,PUBLIC WORKS</u>	<u>          </u> *	<u>N23</u> <u>S12</u>

**SECTION 2.** Section 6.08.450 (New Management Physician Pay Plan – Special Credit) is hereby amended to read as follows:

**6.08.450 Special credits.**

...

D. A Physician in the department of health services, ~~or public health services,~~  
or the sheriff's department who is assigned to act in the absence of the medical director of  
a hospital or the department of public health services, or the sheriff's department director  
of medical services shall receive a flat-rate monthly bonus equal to 5.5 percent of the step  
on the appropriate E Schedule to which he is entitled based upon experience. No more  
than one such assignment may be made in each hospital, ~~or in the department of public~~

health, or the sheriff's department. Such assignment requires prior annual authorization of the Medical Director, MD, Health Services, or the Medical Director, Public Health Programs, or the Director, Medical Services, Sheriff, and the chief executive officer.

...

**SECTION 3.** Section 6.28.050 is hereby amended to delete the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
8360	<del>CHIEF,PUBLIC SERVICES,LIBRARY</del>	10/01/2006	N23	R11
		04/01/2007	N23	S13
		07/01/2007	N23	S13
		01/01/2008	N23	S13
		01/01/2009	N23	S13
1597	<del>HEAD,PUBLIC AFFAIRS &amp; SPEC SERVS,PW</del>	01/01/2006		93A
		10/01/2006		94F
		07/01/2007	NN	94F
		01/01/2008	NN	95G
		07/01/2008	NM	95G
		01/01/2009	NM	96H

**SECTION 4.** Section 6.34.010 (Department of Animal Care and Control) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>1842A</u>	<u>1</u>	<u>DEPARTMENTAL PERSONNEL ASSISTANT</u>
<u>1843A</u>	<u>1</u>	<u>SENIOR DEPARTMENTAL PERSONNEL ASST</u>

**SECTION 5.** Section 6.34.010 (Department of Animal Care and Control) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0578A	2 <u>3</u>	ACCOUNT CLERK II
1002A	4 <u>2</u>	ADMINISTRATIVE SERVICES MANAGER I
1003A	4 <u>2</u>	ADMINISTRATIVE SERVICES MANAGER II
2216A	6 <u>7</u>	SENIOR TYPIST-CLERK

**SECTION 6.** Section 6.44.010 (Department of the Board of Supervisors) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8242F	<del>34</del> <u>39</u>	STUDENT WORKER

**SECTION 7.** Section 6.53.010 (Department of Children and Family Services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0888A	48 <u>19</u>	ADMINISTRATIVE ASSISTANT II
9086A	<del>179</del> <u>183</u>	CHILDREN SERVICES ADMINISTRATOR I
9073A	<del>3266</del> <u>3268</u>	CHILDREN'S SOCIAL WORKER III
2216A	<del>237</del> <u>236</u>	SENIOR TYPIST-CLERK

**SECTION 8.** Section 6.55.010 (Child Support Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
1003A	4	<u>2</u>	ADMINISTRATIVE SERVICES MANAGER II
2521A	9	<u>4</u>	APPLICATION DEVELOPER II
1731A	4	<u>2</u>	DIVISION ADMR,CHILD SUPPORT SVCS
9288A	40	<u>9</u>	HEAD ATTORNEY,CHILD SUPPORT SERVS
2595A	40	<u>9</u>	INFORMATION SYSTEMS SUPERVISOR I
2596A	4	<u>1</u>	INFORMATION SYSTEMS SUPERVISOR II
2530A	5	<u>4</u>	PROGRAMMING SUPERVISOR II
2525A	43	<u>3</u>	SENIOR APPLICATION DEVELOPER
2585A	44	<u>5</u>	SENIOR INFORMATION TECHNOLOGY AIDE
2547A	8	<u>6</u>	SENIOR IT TECHNICAL SUPPORT ANALYST

**SECTION 9.** Section 6.58.010 (Department of Community and Senior Services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>0735N</u>	<u>1</u>		<u>INVENTORY CONTROL ASSISTANT I</u>

**SECTION 10.** Section 6.58.010 (Department of Community and Senior Services)

is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0647N	8	<u>7</u>	ACCOUNTANT II
8194N	4	<u>2</u>	PROGRAM MGR,COMMUNITY & SR SERVS

**SECTION 11.** Section 6.70.010 (District Attorney) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>2216N</u>	<u>1</u>		<u>SENIOR TYPIST-CLERK</u>

**SECTION 12.** Section 6.70.010 (District Attorney) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
9272A	<del>306</del>	<u>309</u>	DEPUTY DISTRICT ATTORNEY II
9272N	9	<u>8</u>	DEPUTY DISTRICT ATTORNEY II
9273A	<del>387</del>	<u>390</u>	DEPUTY DISTRICT ATTORNEY III
9273N	<del>44</del>	<u>40</u>	DEPUTY DISTRICT ATTORNEY III
9274A	<del>334</del>	<u>332</u>	DEPUTY DISTRICT ATTORNEY IV
2214A	<del>70</del>	<u>71</u>	INTERMEDIATE TYPIST-CLERK

0681A	3	<u>4</u>	INVESTIGATIVE AUDITOR,DA
0681N	<u>2</u>	<u>1</u>	INVESTIGATIVE AUDITOR,DA
2889N	2	<u>3</u>	INVESTIGATOR,DA
2160A	442	<u>144</u>	LEGAL OFFICE SUPPORT ASSISTANT I
2160N	6	<u>5</u>	LEGAL OFFICE SUPPORT ASSISTANT I
2161A	428	<u>127</u>	LEGAL OFFICE SUPPORT ASSISTANT II
2890A	<u>244</u>	<u>213</u>	SENIOR INVESTIGATOR,DA
2163A	-46	<u>48</u>	SENIOR LEGAL OFFICE SUPPORT ASST

**SECTION 13.** Section 6.76.010 (Fire Department – Executive) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>9122A</u>	<u>1</u>	<u>PROJECT DIRECTOR I</u>

**SECTION 14.** Section 6.76.011 (Fire Department – Administrative Budget) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1881A	-4 <u>6</u>	DEPARTMENTAL CIVIL SERVICE REP

**SECTION 15.** Section 6.76.012 (Fire Department – Health hazardous materials Budget) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
3780A	4	<del>FIRE PREVENTION ENGINEER</del>

**SECTION 16.** Section 6.76.014 (Fire Department – Operations Budget) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0205A	624 <del>624</del>	FIRE CAPTAIN(56 HOURS)
0199A	4350 <del>1388</del>	FIRE FIGHTER(56 HOURS)
0201A	709 <del>712</del>	FIRE FIGHTER SPECIALIST(56 HOURS)

**SECTION 17.** Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4619A	4	<del>HEAD CONTRACT PROGRAM AUDITOR</del>
1154F	4	<del>INTERPRETER</del>
2347A	4	<del>PROCUREMENT ASSISTANT III</del>

2103N	4	<del>SENIOR SECRETARY IV</del>
2389A	4	<del>SERVICE UNIT MATERIALS MANAGER I</del>

**SECTION 18.** Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4575A</u>	<u>1</u>	<u>CHIEF, CONTRACT MONITORING SERVS, HS</u>
<u>6778A</u>	<u>1</u>	<u>CUSTODIAN SUPERVISOR</u>
<u>2404A</u>	<u>1</u>	<u>HOSPITAL MATERIALS MANAGER</u>
<u>2569A</u>	<u>1</u>	<u>INFORMATION TECHNOLOGY SPECIALIST I</u>
<u>2109N</u>	<u>3</u>	<u>MANAGEMENT SECRETARY III</u>
<u>0666A</u>	<u>1</u>	<u>SENIOR ACCOUNTING SYSTEMS TECH</u>
<u>0666N</u>	<u>1</u>	<u>SENIOR ACCOUNTING SYSTEMS TECH</u>
<u>2373A</u>	<u>1</u>	<u>SUPPLY OFFICER I</u>

**SECTION 19.** Section 6.77.010 (Department of Public Health – Public health services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0647A	5 <u>4</u>	ACCOUNTANT II

0647N	5	<u>3</u>	ACCOUNTANT II
1003A	-4	<u>5</u>	ADMINISTRATIVE SERVICES MANAGER II
5233N	34	<u>30</u>	ASSISTANT PROGRAM SPECIALIST,PHN
4595N	43	<u>14</u>	ASSISTANT STAFF ANALYST,HLTH SERVS
8103N	62	<u>63</u>	COMMUNITY WORKER
1848A	5	<u>3</u>	DEPARTMENTAL PERSONNEL TECHNICIAN
1759N	25	<u>26</u>	EPIDEMIOLOGIST
1850A	2	<u>1</u>	HEAD DEPARTMENTAL PERSONNEL TECH
0672N	-4	<u>5</u>	HEALTH CARE FINANCIAL ANALYST
1138N	4	<u>2</u>	INTERMEDIATE CLERK
2214A	468	<u>167</u>	INTERMEDIATE TYPIST-CLERK
4976N	9	<u>8</u>	LABORATORY ASSISTANT
2109A	4	<u>2</u>	MANAGEMENT SECRETARY III
5121N	2	<u>3</u>	NURSE PRACTITIONER
0978N	3	<u>4</u>	PROGRAM MANAGER II
5134N	-4	<u>3</u>	REGISTERED NURSE II
8971N	9	<u>8</u>	RESEARCH ANALYST I,BEHAVIOR SCI
2096A	27	<u>28</u>	SECRETARY III
2096N	5	<u>4</u>	SECRETARY III
1849A	44	<u>13</u>	SENIOR DEPARTMENTAL PERSONNEL TECH
2101N	3	<u>1</u>	SENIOR SECRETARY II
2102N	2	<u>3</u>	SENIOR SECRETARY III

2103A	3	<u>2</u>	SENIOR SECRETARY IV
4593N	20	<u>21</u>	STAFF ANALYST,HEALTH

**SECTION 20.** Section 6.77.020 (Department of Public Health – Alcohol and drug programs administration) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2521A	4	<u>2</u>	APPLICATION DEVELOPER II

**SECTION 21.** Section 6.77.025 (Department of Public Health – Children’s medical services) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2102A	4		<del>SENIOR SECRETARY III</del>

**SECTION 22.** Section 6.77.025 (Department of Public Health – Children’s medical services) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>2109A</u>	<u>1</u>		<u>MANAGEMENT SECRETARY III</u>
<u>5839N</u>	<u>1</u>		<u>PHYSICAL THERAPIST II</u>

**SECTION 23.** Section 6.77.025 (Department of Public Health – Children’s medical services) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5837N	-4 <u>3</u>	PHYSICAL THERAPIST I

**SECTION 24.** Section 6.78.010 (Department of Health Services – Administration) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
4596N	4	<del>EMERGENCY MEDICAL SYSTEMS PROG HEAD</del>
2095N	4	<del>SECRETARY II</del>
1353A	4	<del>SENIOR STATISTICAL CLERK</del>

**SECTION 25.** Section 6.78.010 (Department of Health Services – Administration) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2116A</u>	<u>1</u>	<u>SENIOR MANAGEMENT SECRETARY III</u>
<u>0852A</u>	<u>1</u>	<u>SPECIAL SERVICES ASSISTANT III</u>

**SECTION 26.** Section 6.78.010 (Department of Health Services – Administration)

is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0647A	9	<u>8</u>	ACCOUNTANT II
0643A	44	<u>10</u>	ACCOUNTING TECHNICIAN II
5066A	29	<u>26</u>	AMBULANCE MEDICAL TECHNICIAN
4595A	27	<u>28</u>	ASSISTANT STAFF ANALYST, HLTH SERV
1138A	26	<u>24</u>	INTERMEDIATE CLERK
2221A	20	<u>19</u>	INTERMEDIATE SUPVG TYPIST-CLERK
2214A	95	<u>94</u>	INTERMEDIATE TYPIST-CLERK
5133A	27	<u>24</u>	REGISTERED NURSE I
2096A	44	<u>10</u>	SECRETARY III
4597N	4	<u>2</u>	SR EMERGENCY MED SYSTEMS PROG HEAD
4850A	2	<u>1</u>	SENIOR HEALTH EDUCATOR
2331A	3	<u>2</u>	WAREHOUSE WORKER I

**SECTION 27.** Section 6.78.030 (Department of Health Services – Office of managed care) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0647N	4		ACCOUNTANT II

4614N	2	CONTRACT PROGRAM AUDITOR
0748N	2	FINANCIAL SPECIALIST II
4848N	3	HEALTH EDUCATOR
5286N	4	NURSE MANAGER
5133N	2	REGISTERED NURSE I
5134N	4	REGISTERED NURSE II
5135N	4	REGISTERED NURSE III
2095N	2	SECRETARY II
4850N	4	SENIOR HEALTH EDUCATOR
2216N	4	SENIOR TYPIST-CLERK
4593N	4	STAFF ANALYST, HEALTH

**SECTION 28.** Section 6.78.030 (Department of Health Services – Office of managed care) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>4848A</u>	<u>3</u>	<u>HEALTH EDUCATOR</u>
<u>5286A</u>	<u>1</u>	<u>NURSE MANAGER</u>
<u>4850A</u>	<u>1</u>	<u>SENIOR HEALTH EDUCATOR</u>
<u>4582A</u>	<u>1</u>	<u>SUPERVISOR, CONTRACTS &amp; GRANTS, HS</u>

**SECTION 29.** Section 6.78.030 (Department of Health Services – Office of managed care) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.		NO. OF ORDINANCE POSITIONS	TITLE
0749A	4	<u>3</u>	FINANCIAL SPECIALIST III
0750A	4	<u>2</u>	FINANCIAL SPECIALIST IV
5133A	45	<u>17</u>	REGISTERED NURSE I
5134A	43	<u>14</u>	REGISTERED NURSE II
5135A	2	<u>3</u>	REGISTERED NURSE III
2095A	4	<u>3</u>	SECRETARY II
4594A	5	<u>6</u>	SENIOR STAFF ANALYST,HEALTH
2216A	6	<u>7</u>	SENIOR TYPIST-CLERK
4593A	24	<u>25</u>	STAFF ANALYST,HEALTH
1749A	4	<u>2</u>	STATISTICAL ANALYST,HEALTH SERVICES

**SECTION 30.** Section 6.78.035 (Department of Health Services – Juvenile court health services) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.		NO. OF ORDINANCE POSITIONS	TITLE
5134A	<del>43</del>	<u>47</u>	REGISTERED NURSE II

**SECTION 31.** Section 6.78.055 (Department of Health Services – Coastal cluster)

is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0647A	6	ACCOUNTANT II
0648A	2	ACCOUNTANT III
5816A	4	CHIEF RADIOLOGIC TECHNOLOGIST II
5512F	4	PHARMACIST
7575A	4	PRINTER I
5798F	4	RADIOLOGIC TECHNOLOGIST
0666A	4	SENIOR ACCOUNTING SYSTEMS TECH
2525A	4	SENIOR APPLICATION DEVELOPER
1843A	4	SENIOR DEPARTMENTAL PERSONNEL ASST
2329O	4	WAREHOUSE WORKER AID

**SECTION 32.** Section 6.78.055 (Department of Health Services – Coastal cluster)

is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0577A	5 <u>3</u>	ACCOUNT CLERK I
0578A	8 <u>7</u>	ACCOUNT CLERK II
0643A	2 <u>4</u>	ACCOUNTING TECHNICIAN II
2520A	2 <u>1</u>	APPLICATION DEVELOPER I

6257A	49	<u>20</u>	CARPENTER
6257O	2	<u>1</u>	CARPENTER
5513A	44	<u>15</u>	CLINICAL PHARMACIST
8103A	2	<u>3</u>	COMMUNITY WORKER
2657A	2	<u>1</u>	DATA CONTROL CLERK
6610A	40	<u>9</u>	EQUIPMENT MAINTENANCE WORKER
0752A	2	<u>1</u>	FISCAL OFFICER I
4846A	2	<u>4</u>	HEALTH EDUCATION ASSISTANT
6349A	44	<u>10</u>	HELPER,ELECTRICAL
2545A	7	<u>8</u>	IT TECHNICAL SUPPORT ANALYST I
1138A	498	<u>206</u>	INTERMEDIATE CLERK
2214A	482	<u>191</u>	INTERMEDIATE TYPIST-CLERK
5778A	2	<u>1</u>	MEDICAL RADIATION PHYSICIST
2209A	24	<u>22</u>	MEDICAL TRANSCRIBER TYPIST
1281A	2	<u>1</u>	MORTUARY AID
2559A	4	<u>5</u>	NETWORK SYSTEMS ADMINISTRATOR II
9193A	50	<u>48</u>	PATIENT FINANCIAL SERVS WORKER
9192A	425	<u>130</u>	PATIENT RESOURCES WORKER
7745A	44	<u>10</u>	REFRIGERATION MECHANIC
2216A	35	<u>38</u>	SENIOR TYPIST-CLERK
2219A	40	<u>8</u>	SUPERVISING TYPIST-CLERK
2420F	3	<u>1</u>	TELEPHONE OPERATOR
2331A	45	<u>14</u>	WAREHOUSE WORKER I

**SECTION 33.** Section 6.78.060 (Department of Health Services – LAC+USC healthcare network) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>7200A</u>	<u>2</u>		<u>STATIONARY ENGINEER CONTROLS SPEC</u>

**SECTION 34.** Section 6.78.060 (Department of Health Services – LAC+USC healthcare network) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
5814A	<u>2</u>	<u>1</u>	ASST CHIEF RADIOLOGIC TECHNOLOGIST
9002A	<u>22</u>	<u>23</u>	MEDICAL CASE WORKER II
5802A	<u>5</u>	<u>4</u>	NUCLEAR MEDICINE TECHNOLOGIST I
5477A	<u>146</u>	<u>117</u>	PHYSICIAN SPECIALIST,MD
7198A	<u>29</u>	<u>27</u>	STATIONARY ENGINEER II

**SECTION 35.** Section 6.78.065 (Department of Health Services – Rancho Los Amigos) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
5090A	2	<u>1</u>	CLINIC LICENSED VOCATIONAL NURSE I
1138A	<del>49</del>	<u>50</u>	INTERMEDIATE CLERK
2214A	<del>73</del>	<u>72</u>	INTERMEDIATE TYPIST-CLERK
5104A	<del>59</del>	<u>66</u>	LICENSED VOCATIONAL NURSE I
5857A	<del>40</del>	<u>11</u>	OCCUPATIONAL THERAPIST II
5477A	<del>50</del>	<u>51</u>	PHYSICIAN SPECIALIST,MD
2331A	<del>4</del>	<u>3</u>	WAREHOUSE WORKER I
2329A	6	<u>7</u>	WAREHOUSE WORKER AID

**SECTION 36.** Section 6.78.075 (Department of Health Services – Southwest cluster) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
4979A	4		<del>BLOOD GAS LABORATORY TECHNICIAN I</del>
5546A	4		<del>CARDIAC ELECTRODIAGNOSTIC TECH II</del>
5357A	2		<del>CLINICAL NURSE SPECIALIST</del>
9015A	4		<del>CLINICAL SOCIAL WORK SUPERVISOR II</del>

9196A	4	<del>HEAD PATIENT FINANCIAL SERVS WORKER</del>
5591A	4	<del>HEAD RESPIRATORY CARE PRACTITIONER</del>
1413A	4	<del>HEALTH INFO MANAGEMENT DIRECTOR</del>
9002A	2	<del>MEDICAL CASE WORKER II</del>
4899A	4	<del>MEDICAL TECHNOLOGIST, DATA SYSTEMS</del>
5172A	4	<del>NURSE ANESTHETIST II</del>
5296A	3	<del>NURSING DIRECTOR, ADMINISTRATION</del>
5230N	4	<del>PUBLIC HEALTH NURSE</del>
5772A	4	<del>RADIATION PROTECTION SPECIALIST</del>
5261F	2	<del>RELIEF NURSE</del>
5588A	2	<del>RESPIRATORY CARE PRACTITIONER</del>
2095A	2	<del>SECRETARY II</del>
2183A	4	<del>SENIOR MEDICAL STENOGRAPHER</del>
2101A	4	<del>SENIOR SECRETARY II</del>
0922A	4	<del>STAFF ASSISTANT, NURSING</del>
5812A	4	<del>SUPVG NUCLEAR MEDICINE TECHNOLOGIST</del>

**SECTION 37.** Section 6.78.075 (Department of Health Services – Southwest cluster) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2221N</u>	<u>1</u>	<u>INTERMEDIATE SUPVG TYPIST-CLERK</u>

<u>5104N</u>	<u>2</u>	<u>LICENSED VOCATIONAL NURSE I</u>
<u>5105N</u>	<u>1</u>	<u>LICENSED VOCATIONAL NURSE II</u>
<u>9002N</u>	<u>2</u>	<u>MEDICAL CASE WORKER II</u>
<u>5121N</u>	<u>3</u>	<u>NURSE PRACTITIONER</u>
<u>5100N</u>	<u>1</u>	<u>NURSING ATTENDANT II</u>
<u>5047N</u>	<u>2</u>	<u>PHYSICIAN'S ASSISTANT</u>
<u>0977N</u>	<u>1</u>	<u>PROGRAM MANAGER I</u>
<u>5236N</u>	<u>1</u>	<u>PUBLIC HEALTH NURSING SUPERVISOR</u>
<u>5338N</u>	<u>1</u>	<u>SUPERVISING STAFF NURSE I</u>

**SECTION 38.** Section 6.78.075 (Department of Health Services – Southwest cluster) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0889A	<u>2</u>	<u>1</u>	ADMINISTRATIVE ASSISTANT III
5295A	<u>5</u>	<u>4</u>	ASST NURSING DIR,ADMINISTRATION
8075A	<u>2</u>	<u>1</u>	ASSOCIATE HOSPITAL ADMINISTRATOR II
5545A	<u>4</u>	<u>2</u>	CARDIAC ELECTRODIAGNOSTIC TECH I
5468J	<u>2</u>	<u>3</u>	CLINIC PHYSICIAN,MD(PER SESSION)
4895A	<u>39</u>	<u>34</u>	CLINICAL LABORATORY SCIENTIST I
4896A	<u>8</u>	<u>6</u>	CLINICAL LABORATORY SCIENTIST II
5513A	<u>3</u>	<u>2</u>	CLINICAL PHARMACIST

9013A	6	<u>5</u>	CLINICAL SOCIAL WORKER
6774A	<del>65</del>	<u>64</u>	CUSTODIAN
1179A	<del>7</del>	<u>6</u>	HEAD CLERK
2591A	<del>44</del>	<u>8</u>	INFORMATION SYSTEMS ANALYST II
2546A	6	<u>4</u>	IT TECHNICAL SUPPORT ANALYST II
1254A	<del>4</del>	<u>2</u>	INTERMEDIATE CASHIER
1176A	6	<u>4</u>	INTERMEDIATE SUPERVISING CLERK
2221A	8	<u>6</u>	INTERMEDIATE SUPVG TYPIST-CLERK
2214A	<del>438</del>	<u>112</u>	INTERMEDIATE TYPIST-CLERK
4976A	<del>40</del>	<u>8</u>	LABORATORY ASSISTANT
5104A	34	<u>24</u>	LICENSED VOCATIONAL NURSE I
5105A	<del>43</del>	<u>7</u>	LICENSED VOCATIONAL NURSE II
2209A	<del>44</del>	<u>10</u>	MEDICAL TRANSCRIBER TYPIST
5286A	<del>45</del>	<u>11</u>	NURSE MANAGER
5359A	<del>4</del>	<u>3</u>	NURSE-MIDWIFE
5121A	<del>37</del>	<u>33</u>	NURSE PRACTITIONER
5100A	<del>74</del>	<u>55</u>	NURSING ATTENDANT II
5857A	2	<u>1</u>	OCCUPATIONAL THERAPIST II
9189A	5	<u>3</u>	PATIENT FINANCIAL SERVS CONT WKR
9193A	<del>42</del>	<u>8</u>	PATIENT FINANCIAL SERVS WORKER
9192A	<del>53</del>	<u>39</u>	PATIENT RESOURCES WORKER
5512A	<del>20</del>	<u>19</u>	PHARMACIST

4977A	49	<u>12</u>	PHLEBOTOMY TECHNICIAN I
5477A	<del>76</del>	<u>66</u>	PHYSICIAN SPECIALIST,MD
5477N	4	<u>2</u>	PHYSICIAN SPECIALIST,MD
5047A	24	<u>10</u>	PHYSICIAN'S ASSISTANT
5133A	<del>72</del>	<u>70</u>	REGISTERED NURSE I
5133N	4	<u>3</u>	REGISTERED NURSE I
5134A	84	<u>77</u>	REGISTERED NURSE II
5135A	29	<u>16</u>	REGISTERED NURSE III
2096A	6	<u>4</u>	SECRETARY III
9019A	3	<u>1</u>	SENIOR CLINICAL SOCIAL WORKER
9019N	4	<u>2</u>	SENIOR CLINICAL SOCIAL WORKER
6780A	<del>2</del>	<u>1</u>	SENIOR CUSTODIAN SUPERVISOR
2547A	-4	<u>3</u>	SENIOR IT TECHNICAL SUPPORT ANALYST
5478A	44	<u>10</u>	SENIOR PHYSICIAN,MD
5589A	6	<u>2</u>	SR RESPIRATORY CARE PRACTITIONER
2102A	6	<u>5</u>	SENIOR SECRETARY III
2216A	<del>22</del>	<u>13</u>	SENIOR TYPIST-CLERK
0907A	-4	<u>2</u>	STAFF ASSISTANT I
5338A	24	<u>16</u>	SUPERVISING STAFF NURSE I
5339A	5	<u>3</u>	SUPERVISING STAFF NURSE II
2420A	7	<u>6</u>	TELEPHONE OPERATOR

**SECTION 39.** Section 6.80.010 (Department of Human Resources) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>0902A</u>	<u>30</u>	<u>ADMINISTRATIVE ANALYST</u>

**SECTION 40.** Section 6.81.010 (Internal Services Department) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2590A</u>	<u>3</u>	<u>INFORMATION SYSTEMS ANALYST I</u>
<u>2573A</u>	<u>1</u>	<u>INFORMATION SYSTEMS MANAGER I</u>
<u>2595A</u>	<u>7</u>	<u>INFORMATION SYSTEMS SUPERVISOR I</u>
<u>2596A</u>	<u>2</u>	<u>INFORMATION SYSTEMS SUPERVISOR II</u>
<u>2593A</u>	<u>2</u>	<u>SENIOR INFORMATION SYSTEMS ANALYST</u>

**SECTION 41.** Section 6.81.010 (Internal Services Department) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
2535A	<del>20</del> <u>21</u>	INFO SYSTEMS SUPPORT ANALYST II
2568A	<del>443</del> <u>114</u>	INFO TECHNOLOGY SPECIALIST,ISD
2545A	<del>45</del> <u>16</u>	IT TECHNICAL SUPPORT ANALYST I

2546A	43	<u>14</u>	IT TECHNICAL SUPPORT ANALYST II
2109A	7	<u>8</u>	MANAGEMENT SECRETARY III
2559A	44	<u>19</u>	NETWORK SYSTEMS ADMINISTRATOR II
2561A	2	<u>3</u>	PRINCIPAL NETWORK SYSTEMS ADMIN
2552A	2	<u>1</u>	PRINCIPAL OPERATING SYSTEMS ANALYST
2096A	<del>43</del>	<u>44</u>	SECRETARY III
1140A	4	<u>2</u>	SENIOR CLERK
2547A	9	<u>52</u>	SENIOR IT TECHNICAL SUPPORT ANALYST
2560A	<del>32</del>	<u>39</u>	SR NETWORK SYSTEMS ADMINISTRATOR
2331A	6	<u>7</u>	WAREHOUSE WORKER I

**SECTION 42.** Section 6.86.010 (Department of Mental Health) is hereby amended to delete the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
0735A	4	<del>INVENTORY CONTROL ASSISTANT I</del>
0896A	4	<del>SUPVGR ADMINISTRATIVE ASSISTANT I</del>
2331A	3	<del>WAREHOUSE WORKER I</del>

**SECTION 43.** Section 6.86.010 (Department of Mental Health) is hereby amended

to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0888A	42	<u>10</u>	ADMINISTRATIVE ASSISTANT II
8697A	<del>235</del>	<u>236</u>	CLINICAL PSYCHOLOGIST II
0672A	<del>35</del>	<u>36</u>	HEALTH CARE FINANCIAL ANALYST
2546A	44	<u>13</u>	IT TECHNICAL SUPPORT ANALYST II
1138A	49	<u>17</u>	INTERMEDIATE CLERK
2214A	<del>356</del>	<u>380</u>	INTERMEDIATE TYPIST-CLERK
4727A	54	<u>53</u>	MENTAL HEALTH ANALYST I
4731A	22	<u>23</u>	MENTAL HEALTH ANALYST III
5278A	492	<u>186</u>	MENTAL HEALTH COUNSELOR,RN
8148A	62	<u>61</u>	MENTAL HEALTH SERVICES COORD I
9035A	<del>585</del>	<u>593</u>	PSYCHIATRIC SOCIAL WORKER II
8162A	<del>44</del>	<u>40</u>	PSYCHIATRIC TECHNICIAN II
8593A	20	<u>18</u>	REHABILITATION COUNSELOR II
1140A	42	<u>9</u>	SENIOR CLERK
2216A	93	<u>90</u>	SENIOR TYPIST-CLERK
0907A	<del>40</del>	<u>41</u>	STAFF ASSISTANT I
0898A	2	<u>1</u>	SUPVG ADMINISTRATIVE ASSISTANT III
9038A	97	<u>104</u>	SUPVG PSYCHIATRIC SOCIAL WORKER

**SECTION 44.** Section 6.94.010 (Department of Parks and Recreation) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>2545A</u>	<u>1</u>	<u>IT TECHNICAL SUPPORT ANALYST I</u>
<u>2525A</u>	<u>1</u>	<u>SENIOR APPLICATION DEVELOPER</u>

**SECTION 45.** Section 6.94.010 (Department of Parks and Recreation) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8595A	<del>30</del> <u>32</u>	CREW INSTRUCTOR
6619A	<del>34</del> <u>33</u>	GENERAL MAINTENANCE WORKER
0352A	<del>127</del> <u>128</u>	GROUNDS MAINTENANCE WORKER I
0352F	<del>79</del> <u>81</u>	GROUNDS MAINTENANCE WORKER I
7374A	<del>8</del> <u>9</u>	POWER EQUIPMENT OPERATOR
2547A	<del>5</del> <u>3</u>	SENIOR IT TECHNICAL SUPPORT ANALYST
0907A	<del>43</del> <u>14</u>	STAFF ASSISTANT I
8252F	<del>409</del> <u>100</u>	YOUTH WORKER
8253F	<del>437</del> <u>160</u>	YOUTH WORKER,FACILITIES SUPPORT
8254F	<del>409</del> <u>95</u>	YOUTH WORKER,GENERAL LABOR

**SECTION 46.** Section 6.100.010 (Probation – Support services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
8609A	<del>7</del>	<u>12</u>	DEP PROB OFF II(RES TREAT/DET SVCS)
2584A	<del>3</del>	<u>5</u>	INFORMATION TECHNOLOGY AIDE
2216A	<del>44</del>	<u>10</u>	SENIOR TYPIST-CLERK
2201A	<del>5</del>	<u>4</u>	TRANSCRIBER TYPIST
8610A	<del>29</del>	<u>30</u>	SUPVG DEPUTY PROBATION OFFICER

**SECTION 47.** Section 6.100.015 (Probation – Special services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>8103N</u>	<u>1</u>		<u>COMMUNITY WORKER</u>

**SECTION 48.** Section 6.100.015 (Probation – Special services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
8607N	<del>449</del>	<u>123</u>	DEPUTY PROBATION OFFICER II, FIELD
2214N	<del>9</del>	<u>10</u>	INTERMEDIATE TYPIST-CLERK
8610A	<del>78</del>	<u>81</u>	SUPVG DEPUTY PROBATION OFFICER

**SECTION 49.** Section 6.100.017 (Probation – Juvenile institution services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8608A	<del>498</del> <u>491</u>	DEP PROB OFF I(RES TREAT/DET SVCS)
8609A	<del>229</del> <u>236</u>	DEP PROB OFF II(RES TREAT/DET SVCS)
8618A	<del>438</del> <u>445</u>	GROUP SUPERVISOR,NIGHTS,PROBATION

**SECTION 50.** Section 6.100.018 (Probation – Field services) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>0665A</u>	<u>3</u>	<u>ACCOUNTING TECHNICIAN</u>
<u>8103N</u>	<u>1</u>	<u>COMMUNITY WORKER</u>
<u>0666A</u>	<u>2</u>	<u>SENIOR ACCOUNTING SYSTEMS TECH</u>
<u>0669A</u>	<u>1</u>	<u>SUPVG ACCOUNTING SYSTEMS TECHNICIAN</u>

**SECTION 51.** Section 6.100.018 (Probation – Field services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
8607A	<del>758</del> <u>753</u>	DEPUTY PROBATION OFFICER II,FIELD
8610A	<del>98</del> <u>97</u>	SUPVG DEPUTY PROBATION OFFICER

**SECTION 52.** Section 6.104.010 (Public Defender) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
9248A	<del>283</del>	<u>284</u>	DEPUTY PUBLIC DEFENDER II
9251A	<del>263</del>	<u>264</u>	DEPUTY PUBLIC DEFENDER III
9252A	<del>438</del>	<u>139</u>	DEPUTY PUBLIC DEFENDER IV
2901A	<del>64</del>	<u>65</u>	INVESTIGATOR II,PD
2160A	<del>8</del>	<u>9</u>	LEGAL OFFICE SUPPORT ASSISTANT I

**SECTION 53.** Section 6.106.010 (Public Library) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0666A	<del>4</del>		<del>SENIOR ACCOUNTING SYSTEMS TECH</del>

**SECTION 54.** Section 6.106.010 (Public Library) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>0669A</u>	<u>1</u>		<u>SUPVG ACCOUNTING SYSTEMS TECHNICIAN</u>

**SECTION 55.** Section 6.106.010 (Public Library) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
1002A	2 <u>1</u>	ADMINISTRATIVE SERVICES MANAGER I
1003A	2 <u>3</u>	ADMINISTRATIVE SERVICES MANAGER II

**SECTION 56.** Section 6.109.010 (Department of Public Works) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<del>1597A</del>	<del>1</del>	<del>HEAD,PUBLIC AFFAIRS &amp; SPEC SERVS,PW</del>

**SECTION 57.** Section 6.109.010 (Department of Public Works) is hereby amended to add the following classes and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>1027A</u>	<u>1</u>	<u>CHIEF,PUBLIC AFFAIRS,PUBLIC WORKS</u>
<u>4206A</u>	<u>2</u>	<u>ENVIRONMENTAL ENGINEERING SPEC</u>
<u>4209A</u>	<u>1</u>	<u>HEAD ENVIRONMENTAL ENGINEERING SPEC</u>
<u>4207A</u>	<u>2</u>	<u>SR ENVIRONMENTAL ENGINEERING SPEC</u>

**SECTION 58.** Section 6.109.010 (Department of Public Works) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2097A	45	<u>44</u>	SECRETARY IV
2103A	28	<u>29</u>	SENIOR SECRETARY IV

**SECTION 59.** Section 6.112.010 (Department of Regional Planning) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>2108A</u>	<u>3</u>		<u>MANAGEMENT SECRETARY II</u>

**SECTION 60.** Section 6.112.010 (Department of Regional Planning) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2103A	-4	<u>1</u>	SENIOR SECRETARY IV

**SECTION 61.** Section 6.120.010 (Sheriff - Administration) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0647A	<del>29</del>	<u>30</u>	ACCOUNTANT II
2708A	<del>62</del>	<u>63</u>	DEPUTY SHERIFF
8243F	<del>5</del>	<u>20</u>	STUDENT PROFESSIONAL WORKER I
8242F	<del>74</del>	<u>102</u>	STUDENT WORKER

**SECTION 62.** Section 6.120.011 (Sheriff – Court services) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2828A	<del>405</del>	<u>106</u>	SECURITY OFFICER, SHERIFF

**SECTION 63.** Section 6.120.012 (Sheriff - Custody) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
4977A	<del>24</del>	<u>24</u>	PHLEBOTOMY TECHNICIAN I
2216A	<del>29</del>	<u>30</u>	SENIOR TYPIST-CLERK
2219A	<del>2</del>	<u>1</u>	SUPERVISING TYPIST-CLERK

**SECTION 64.** Section 6.120.014 (Sheriff – General support services) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0996A	5	<u>6</u>	ASST DIR,BUREAU OPERATIONS,SHERIFF
6819A	9	<u>8</u>	BUILDING COMPLEX MANAGER II
2708A	<del>270</del>	<u>283</u>	DEPUTY SHERIFF
2596A	17	<u>16</u>	INFORMATION SYSTEMS SUPERVISOR II
2571A	4	<u>2</u>	INFORMATION TECHNOLOGY MANAGER II
2570A	2	<u>1</u>	INFO TECHNOLOGY SPECIALIST II
6685A	-4	<u>5</u>	MANAGER I,FACILITIES OPNS & CRAFTS
2594A	4	<u>2</u>	PRINCIPAL INFO SYSTEMS ANALYST

**SECTION 65.** Section 6.120.015 (Sheriff – Patrol) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2333A	4		<del>WAREHOUSE WORKER III</del>

**SECTION 66.** Section 6.120.015 (Sheriff – Patrol) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>2346A</u>	<u>1</u>		<u>PROCUREMENT ASSISTANT II</u>

**SECTION 67.** Section 6.120.015 (Sheriff - Patrol) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2704A	435	<u>137</u>	COMMUNITY SERVICES ASST,SHERIFF
2708A	<del>3699</del>	<u>3721</u>	DEPUTY SHERIFF
2745A	<del>302</del>	<u>305</u>	LAW ENFORCEMENT TECHNICIAN
2719A	484	<u>185</u>	LIEUTENANT
2717A	644	<u>651</u>	SERGEANT
2743A	9	<u>11</u>	SUPERVISING PARKING CONTROL OFFICER

**SECTION 68.** Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

[RECLASSDEC2008KPCEO]

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Your Board of Supervisors' (Board) approval of the accompanying ordinance will update Title 6 of the County Code to appropriately reflect positions approved in the FY 2008-2009 Supplemental Budget. It will also provide the authority for County departments to fill these new positions. These recommendations are a routine part of the annual budget process.

Your Board has also requested submission of classification letters on a periodic basis throughout the year to facilitate their consideration in a timely manner. Approval of these recommendations will provide the ordinance authority for County departments to implement the classification recommendations in this letter.

These recommendations will ensure the proper classification and compensation of positions based upon the duties and responsibilities assigned to these jobs as performed by the incumbents (Attachment B). This is a primary goal of the County's classification system, and a means for the appropriate classification and compensation of the County workforce. Positions reclassified upward, downward, and laterally are consistent with the class concepts of the proposed classifications. In those cases where an encumbered position is reclassified downward, the employee retains his payroll title and, therefore, experiences no negative financial impact. Once the reclassified position is vacated, however, the department may only make an appointment at or below the recommended classification within that series.

These actions are recommended based upon accepted principles of classification. Furthermore, these actions are important in addressing departmental operational needs, and in maintaining consistency in personnel practices throughout the County. The proper classification and compensation of positions and employees facilitates good business operations, and can reduce the number of costly personnel-related problems.

### **Implementation of Strategic Plan Goals**

Approval of the accompanying ordinance will further the County Strategic Plan, Workforce Excellence and Organization Effectiveness Goals, to improve the quality of the workforce, to achieve departmental operational needs, and to maintain consistency in personnel practices throughout the County.

### Departmental Provisions – Budget Implementation

Most of the new positions authorized by your Board in the FY 2008-2009 Budget were implemented in an earlier ordinance. This ordinance will implement new positions provided for by your Board on October 7, 2008 for various departments. It will also make minor adjustments to the approved FY 2008-2009 Departmental Provisions to reflect changes resulting from appeals and/or additional reviews.

### New Class

The Chief, Public Affairs, Public Works will direct the communication, outreach, and public relations program for the Department of Public Works (Attachment A). Additionally, this position will serve as liaison to the Board of Supervisors for matters and issues relating to the Department of Public Works.

### Deleted Classes

We are recommending the deletion of two vacant non-represented single position classifications from the County Classification Plan (Attachment A). The Chief, Public Services, Library is recommended for deletion in conjunction with its July 2008 reclassification to the new unclassified position of Assistant Director, Public Services, Library (UC). The Head, Public Affairs and Special Services, Public Works is no longer utilized in the capacity for which it was developed as a result of the Department of Public Works restructuring. It is also being reclassified to Chief, Public Affairs, Public Works as described in the above paragraph.

Class deletions are consistent with the County's strategy to reduce the number of obsolete County classes. The departments have been informed of and have consented to the deletions.

### Reclassifications

Based upon individual position studies, we recommend that 31 ordained positions in seven (7) departments be reclassified (Attachment B). The assigned duties, responsibilities, and/or utilization of these positions have changed since the original allocations were made. The positions would be more appropriately classified to the recommended classes.

#### New Physician Pay Plan Amendment

Currently, the New Physician Pay Plan provides a temporary assignment bonus (5.5%) for physicians serving as acting medical directors in the Departments of Health Services and Public Health, respectively. We are amending this bonus provision to include the physician assigned as acting director of medical services in the Sheriff's Department.

#### Fire Department – New Position

A new ordinance only Project Director I position is being added to the staffing ordinance for the Fire Department to align the ordinance with current staffing and applicable County Code provisions.

#### **FISCAL IMPACT/FINANCING**

The cost of and financing for the new positions allocated in the budget have been included in the FY 2008-2009 Supplemental Budget. The projected budgeted cost for the 31 budgeted positions that will be reclassified is estimated to total \$238,030 (all funds) with net County cost estimated to be \$171,179. Cost increases associated with the upward reclassification actions will be absorbed within the Board's adopted budget for each affected department. No additional funding is required.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to Article III, Section 11(3) of the Charter of the County of Los Angeles (Charter), the Board of Supervisors is to provide, by ordinance, for the number of assistants, deputies, clerks, attaches, and other persons employed in the service of the County. The Charter also authorizes the establishment and maintenance of "a classification plan, and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

Appropriate consultations have been conducted with the impacted employee organizations regarding the recommended classification actions. The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

The Honorable Board of Supervisors  
March 3, 2009  
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**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Your approval of these recommendations will enable departments to effect personnel actions associated with the recently approved budget for FY 2008-2009 and various classification studies. Ultimately, this will enhance the quality of services provided to the public and the operational effectiveness of the departments.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:DIL:WGL  
PHG:VMH:KP:mst

**Attachments (2)**

c: Director of Personnel  
Executive Officer, Board of Supervisors  
County Counsel  
Auditor-Controller  
Affected Departments

**ATTACHMENT A****CLASS RECOMMENDED FOR ADDITION TO THE CLASSIFICATION PLAN**

<b>Proposed Savings/ Cafeteria Benefit Plan</b>	<b>Item No.</b>	<b>Title</b>	<b>Salary Schedule &amp; Level</b>
Savings/ Megaflex	1027	Chief, Public Affairs, Public Works	N23 S12

**NON-REPRESENTED CLASSES RECOMMENDED FOR DELETION**

<b>Item No.</b>	<b>Title</b>
8360	Chief, Public Services, Library
1597	Head, Public Affairs and Special Services, Public Works

## RECOMMENDATIONS FOR POSITION RECLASSIFICATION

DISTRICT ATTORNEY

Number of Positions	Present Classification and Salary	Classification Findings and Salary
2	Legal Office Support Assistant II N2ML 72G Represented	Senior Legal Office Support Assistant NML 74G Represented

The subject positions report to a Deputy District Attorney IV (DDA IV), and are assigned to the Specialized Prosecutions, Juvenile-North/Antelope Valley and to the Prosecution Support Operations, Asset Recovery Program, respectively. In addition to providing a full range of legal clerical services to attorneys and serving as secretary to the DDA IV office head, the positions supervise a small staff of Legal Office Support Assistants and other clerical positions. These supervisory responsibilities include planning, assigning, and reviewing the work of staff, recruitment and training, and preparing performance evaluations and appraisals of promotability.

The aforementioned duties assigned to these positions meet the definition and allocation standards of the Senior Legal Office Support Assistant, a class which leads a small staff and participates in the full range of legal clerical services in a County law office. Therefore, we recommend upward reclassification to Senior Legal Office Support Assistant.

## **DEPARTMENT OF HEALTH SERVICES – NORTHEAST CLUSTER**

<b>Number of Positions</b>	<b>Present Classification and Salary</b>	<b>Classification Findings and Salary</b>
2	Stationary Engineer II F \$5,852.34 Represented	Stationary Engineer Controls Specialist F \$6,218.12 Represented

The subject positions are assigned to the Facilities Management Engineering Section, Central Plant Operations, and report to an Assistant Chief Stationary Engineer where they operate, maintain, and repair a wide variety of pumping, heating, ventilating, air conditioning, refrigeration, and power generating equipment for both the existing and new facility. These positions also test and inspect machinery and equipment for compliance with safety standards and efficient and safe operation. Performance of these duties requires an in-depth knowledge of electronic, pneumatic, or hydraulic industrial control instruments.

The assigned duties and responsibilities are more consistent with the allocation standards for Stationary Engineer Controls Specialist, a class characterized by its responsibility for inspecting, testing, maintaining, and repairing instruments used to control, measure, and record heating and refrigeration plant operational variables such as pressure, temperature, and chemical composition of boiler and refrigeration water. Therefore, we recommend upward reclassification.

## **PROBATION DEPARTMENT - FIELD SERVICES**

<b>Number of Positions</b>	<b>Present Classification and Salary</b>	<b>Classification Findings and Salary</b>
3	Deputy Probation Officer II, Field NX 87J Represented	Accounting Systems Technician NM 82H Represented
2	Deputy Probation Officer II, Field NX 87J Represented	Senior Accounting Systems Technician NM 92G Represented
1	Supervising Deputy Probation Officer NW 93G Represented	Supervising Accounting Systems Technician NM 95L Represented

The five (5) Deputy Probation Officer II, Field and one (1) Supervising Deputy Probation Officer positions are assigned to the Audit and Controls Unit of the Quality Assurance Management Bureau. These positions evaluate the accounting and reporting of financial transactions, policies and procedures for the safeguarding of assets, and established internal control systems for compliance with applicable policies, procedures, laws, and regulations. In addition, they identify deficiencies in the accounting and reporting of financial transactions, develop recommendations to reduce the occurrence of these deficiencies, and ensure the implementation of internal control policies and corrective actions.

To provide the appropriate staffing levels for the assigned functions within this unit, we recommend that three (3) Deputy Probation Officer II, Field positions be reclassified downward to the journey-level Accounting Systems Technician, a class which performs professional accounting systems analysis work in conjunction with internal audit, development, evaluation, and review of accounting control systems. In addition, we recommend that the remaining two (2) Deputy Probation Officer II, Field be reclassified upward to Senior Accounting Systems Technician. This classification recommends and coordinates the implementation of policies and procedures relating to accounting controls, fiscal record keeping methods, and audit trails. It also monitors activities of organizations to ensure compliance with implemented policies and procedures.

Lastly, we recommend that the Supervising Deputy Probation Officer be reclassified upward to Supervising Accounting Systems Technician, a class distinguished by the requirement to provide technical and administrative supervision of staff engaged in accounting systems analysis work.

#### **PROBATION DEPARTMENT - JUVENILE INSTITUTION SERVICES**

<b>Number of Positions</b>	<b>Present Classification and Salary</b>	<b>Classification Findings and Salary</b>
7	Deputy Probation Officer I, Residential Treatment/Detention Services 81G Represented	Deputy Probation Officer II, Residential Treatment/Detention Services NX 87J Represented

The subject positions are assigned to Camp Smith within Challenger Memorial Youth Center. As a result of the Youthful Offender Block Grant (YOBG) funding, the department will be providing services to juvenile delinquents who would have been formerly housed at the State facilities. This specific population is considered to be serious and chronic offenders with a high risk of recidivism, and a strong inclination towards anti-social behavior and disruptive conduct.

The Deputy Probation Officer II, Residential Treatment/Detention Services, is a journey level class which provides professional level staff services in either a Probation Department residential facility or a detention services facility. These services include monitoring program needs, coordinating casework services, coordinating security dorm operations, providing community liaison and public relations, and providing fire liaison services. Therefore, we recommend upward reclassification at this level to provide the intensive services to the targeted population.

## **PROBATION DEPARTMENT - SUPPORT SERVICES**

<b>Number of Positions</b>	<b>Present Classification and Salary</b>	<b>Classification Findings and Salary</b>
1	Senior Typist-Clerk NMV 66C Represented	Information Technology Aide NM 70E Represented
1	Transcriber Typist N2MV 64K Represented	Information Technology Aide NM 70E Represented

The subject positions are assigned to the Customer Assistance Services Section within the Information Services Bureau, Infrastructure and Operations Division, and work under the direct supervision of professional information technology staff. These positions provide basic information technology support services to departmental system users by responding to and resolving routine problems with the departmental Information Technology (IT) systems.

The scope of work is consistent with the class definition and standards of the Information Technology Aide, a class which provide basic IT support services to assist IT technical staff, and to resolve departmental IT user problems as they arise. Therefore, we recommend upward reclassification of these positions to Information Technology Aide.

## **DEPARTMENT OF PUBLIC HEALTH**

### **Public Health Services**

<b>Number of Positions</b>	<b>Present Classification and Salary</b>	<b>Classification Findings and Salary</b>
<b>Bioterrorism and Emergency Response</b>		
1	Senior Secretary II "N" NM 77K Non-Represented	Management Secretary III "N" NM 83K Non-Represented
<b>Communicable Disease Control and Prevention</b>		
1	Senior Secretary IV "N" NM 81K Non-Represented	Management Secretary III "N" NM 83K Non-Represented
<b>Community Health Services</b>		
1	Secretary III "N" NMV 71H Represented	Management Secretary III "N" NM 83K Non-Represented
<b>Environmental Health</b>		
1	Senior Secretary IV NM 81K Non-Represented	Management Secretary III NM 83K Non-Represented
<b>Medical Director/Quality Assurance</b>		
1	Senior Secretary II "N" NM 77K Non-Represented	Senior Secretary III "N" NM 79K Non-Represented

### **Children's Medical Services**

<b>Number of Positions</b>	<b>Present Classification and Salary</b>	<b>Classification Findings and Salary</b>
1	Senior Secretary III NM 79K Non-Represented	Management Secretary III NM 83K Non-Represented

The subject positions report to the respective heads of the programs noted above. Since the separation from the Department of Health Services, the current allocation of secretarial levels has been inconsistent due in part to the varied levels of managers to which these positions report.

Secretarial allocations throughout the County are based primarily upon the level of manager to which the secretary is assigned as well as department size. Typically, positions allocable to Management Secretary III provide full-time personal and confidential administrative secretarial assistance to a deputy director in a large and complex County department. The managers over Bioterrorism and Emergency Response, Communicable Disease Control and Prevention, Children's Medical Services, Community and Health Services, and Environmental Health oversee their own separate budgets and/or have special authority to act on behalf of the department and County in response to state or federal directives. These managers function at a level similar to that of deputy director. As such, we recommend upward reclassification of the positions assigned to these managers to Management Secretary III.

Positions at the Senior Secretary III level typically provide full-time secretarial assistance to the head of a major division or a minor branch in a large and complex County department. The manager over the Medical Director/Quality Assurance Office functions at the level of a division manager. Therefore, we recommend upward reclassification of the secretarial position assigned to this manager to Senior Secretary III.

## **DEPARTMENT OF PUBLIC WORKS**

<b>Number of Positions</b>	<b>Present Classification and Salary</b>	<b>Classification Findings and Salary</b>
1	Head, Public Affairs and Special Services, Public Works NM 96H Non-Represented	Chief, Public Affairs, Public Works (new classification) N23 S12 Non-Represented
1	Secretary IV NM 72G Non-Represented	Senior Secretary IV NM 80J Non-Represented

The subject Head, Public Affairs and Special Services, Public Works position oversees the Public Relations Section and reports directly to the Director of Public Works. Specifically, it is responsible for developing and directing media and communication strategies, community outreach, and public relations programs for the department. The position also serves as liaison to the Board of Supervisors, County executive management, various boards, commissions, committees, and public and private entities to address issues related to public affairs, public relations policy, and media relations.

The Department has recently restructured to assign a higher priority to its public relations function. This action has elevated the subject position in terms of reporting relationships, complexity, and increased scope of responsibility. Accordingly, the Chief, Public Affairs, Public Works is being established and we recommend upward reclassification to this new class.

The subject Secretary IV position is assigned to the Chief Information Office, Information Technology (IT) Infrastructure Division and provides full-time secretarial support to the IT Manager III (S13), a class commensurate to the Chief positions within the department. Based upon the level of supervisor served and overall scope of responsibility, this position meets the criteria for allocation to the Senior Secretary IV, a class which provides secretarial support to the head of a major division in a very large and complex County department. Therefore, we recommend upward reclassification to Senior Secretary IV.

### **DEPARTMENT OF REGIONAL PLANNING**

<b>Number of Positions</b>	<b>Present Classification and Salary</b>	<b>Classification Findings and Salary</b>
3	Senior Secretary IV NM 80J Non-Represented	Management Secretary II NM 80J Non-Represented

The subject positions are allocated throughout the department, and provide full-time secretarial support to Deputy Directors, Regional Planning (UC) (R14). Based upon the size of the department and the level of supervisor to which they report, we recommend lateral reclassification to Management Secretary II, a class which provides full-time secretarial support to a deputy director in a medium sized County department.

### **SHERIFF DEPARTMENT - PATROL**

<b>Number of Positions</b>	<b>Present Classification and Salary</b>	<b>Classification Findings and Salary</b>
1	Warehouse Worker III NM 72F Represented	Procurement Assistant II NM 75B Represented

The subject position reports to a Chief, Helicopter Maintenance, and is assigned to the Office of Homeland Security in the Aero Bureau. Its primary duties are to ensure that helicopter supplies and related contracted services are procured and received in a timely manner. The position also manages the warehousing of aircraft parts and supplies needed for repair.

The position follows established policies and procedures as outlined in procurement manuals and agreements issued by the Internal Services Department. However, given its unique procurement assignment and the critical nature of the services provided by the Aero Bureau (i.e., air support services to assist law enforcement ground units), the position must function with a high degree of independence to ensure that orders are received timely and that procurement issues are resolved immediately. Accordingly, we recommend that this position be reclassified to Procurement Assistant II, a classification that independently manages a specialized or complex procurement assignment.